



Search Vehicles, the open market spot board, are loads available to all carriers that work with the individual broker. Depending on the role that the user has, they can take certain actions as seen in the table below.

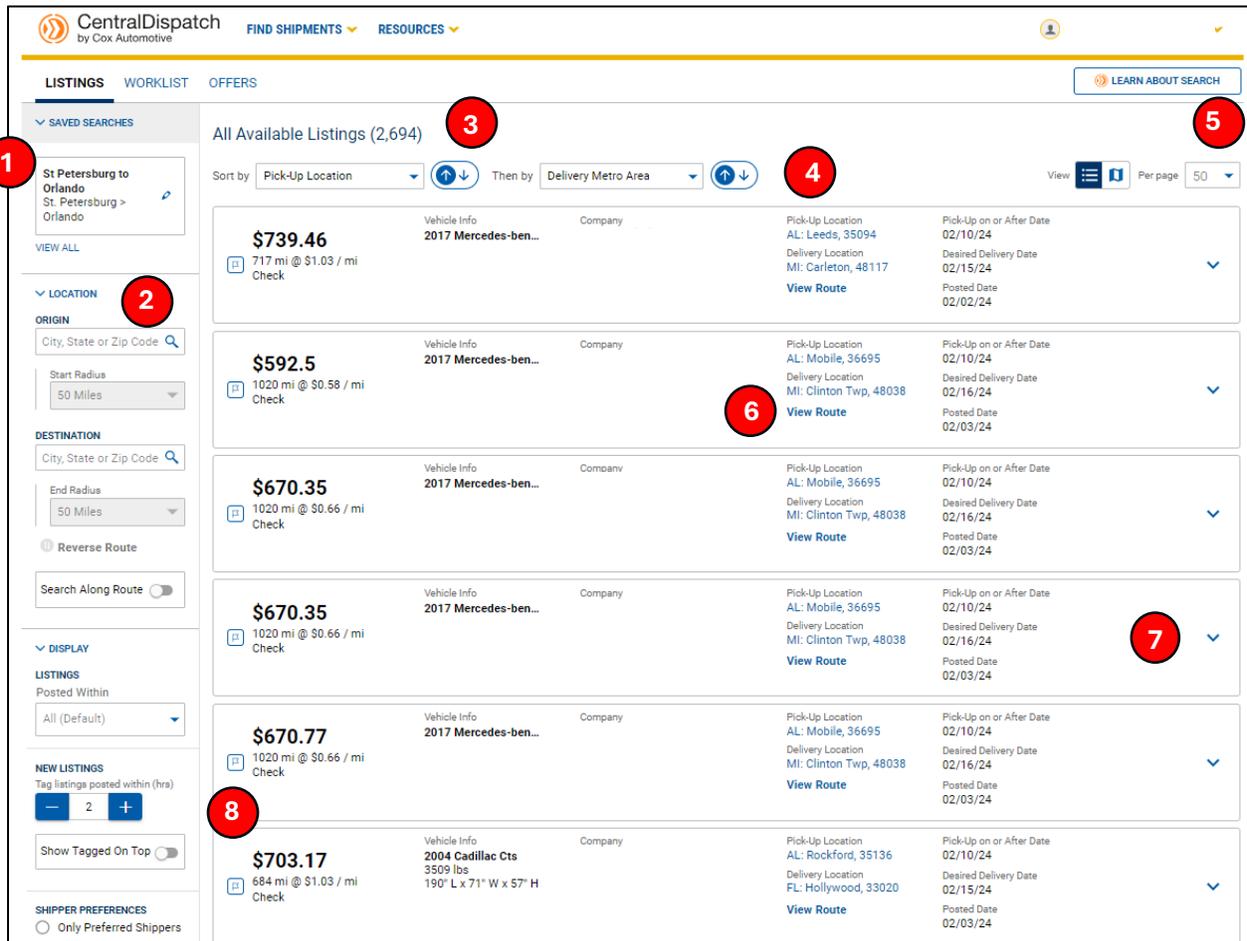
	Search Listings	Save a Search	Edit/Delete a Search	Add / Edit / Delete from Worklist
<b>Owner</b>	X	X	X	X
<b>Admin</b>	X	X	X	X
<b>Member Manager</b>	X		DELETE Only	X
<b>Standard User</b>	X		DELETE Only	X
<b>Driver</b>	X		DELETE Only	X

### Search Vehicles

To access the listings available, a user can click on the **Find Shipments** tab and choose **Search Vehicles**.



## Search Vehicles Listings page



The screenshot shows the CentralDispatch search interface. On the left, there is a sidebar with sections: **1. Saved Searches** (showing a saved search for 'St Petersburg to Orlando'), **2. Location** (with origin and destination filters), and **8. New Listings** (showing 2 listings). The main area displays **3. All Available Listings (2,694)**. At the top right, there is a **5. Learn About Search** button. Below the header, there are sorting options **4.** (Sort by Pick-Up Location, Then by Delivery Metro Area) and a **6.** View Route button for each listing. The listings themselves show details like price (e.g., \$739.46, \$592.5, \$670.35, \$670.35, \$670.77, \$703.17), vehicle info (e.g., 2017 Mercedes-ben..., 2004 Cadillac Cts), and pickup/delivery locations. A **7.** dropdown arrow is visible on the right of the fourth listing.

### 1. Saved Searches

- Users can see previously saved searches, easy one-click access to filter by the saved search, **View All** option to view all saved searches, or use the edit button to adjust a previously saved search.

### 2. Filtering Options

- Filtering options are available for a partner to find exactly what is needed for their business needs.

### 3. All Available Listings

- Based on the filtering options done, the **All-Available Listings** will display the number of listings available for that search.

### 4. Results Sorting

- Sorting options include ascending or descending order by two reference options. These include the pickup and delivery locations, pickup and delivery metro area, the date posted onto the open market, the pickup on or after date, the price, the price per mile and / or the company name.



### 5. Page View Options

- The page can be edited to view a list of orders available or via a map. The user can also choose to show a desired number of listings per page including up to 25, 50, 100, or 250.

### 6. Listing Information Card

- Each available load will have an individual card displaying pertinent details to the user. These details should be used to decide whether a user would want to make an offer on a load or take it now and accept the load.
- The listing info includes the price information, vehicle information and specs, the shipper, pickup and delivery locations, and the important dates.

### 7. Expand Arrow

- Expanding the Listing Information Card area shows further details of the load and offers a Price Compare tab for the user to see other comparable loads being offered to and currently on carriers.

### 8. Worklist Flag

- The worklist flag allows the user to add a load to the company worklist to follow the load. This allows the user to save an individual vehicle versus a whole saved search.

## Listings Information Card



The screenshot shows a listing information card with the following details and callouts:

- 1 (Worklist Flag):** A small square icon with a plus sign in the top left corner.
- 2 (Pricing Details):** The price "\$1,138.03" and the payment method "2245 mi @ \$0.51 / mi Check".
- 3 (Vehicle Information):** "Vehicle Info" section containing "2012 Ram 2500", "6820 lbs", and "79\" W x 78\" H".
- 4 (Company):** The "Company" field, which is currently blank.
- 5 (Pickup and Delivery Location):** "Pick-Up Location: AZ: Fort Mohave, 86426" and "Delivery Location: FL: Daytona Beach, 32124". A "View Route" link is also present.
- 6 (Dates):** "Pick-Up on or After Date: 02/10/24" and "Desired Delivery Date: 02/20/24". The "Posted Date" is "02/06/24".
- 7 (Accept Button):** A yellow "ACCEPT" button.
- 8 (Make Offer Button):** A blue "MAKE OFFER" button.

### 1. Worklist Flag

- The worklist flag can be used to add or remove a vehicle from the worklist. It will display filled in if already on the worklist.

### 2. Pricing Details

- The users can see the price needed to move the load, the price per mile and the method of payment for the transport.

### 3. Vehicle Information

- Vehicle information includes the Year, Make, Model of the vehicle and the details specifications for the weight and measurements.

### 4. Company

- The company will always be the Private Marketplace Broker, their hours of operation and time zone and their contact phone number with a quick click to dial.

### 5. Pickup and Delivery Location

- The pickup location and delivery location city, state and zip will be displayed on the Listings information card. The user can also use the View Route option to pull up a map of the lane.



### 6. Dates

- The pickup dates and delivery dates needed by the broker will be displayed and the date the vehicle load was added to the open market.

### 7. Load Action Options

- The carrier users can take the load now for the price listed by clicking on the Accept option or by Making an Offer with desired pricing, dates, and expiration timeframe if the price displayed does not work for them, but they are still interested in the load. These options are dependent on the configurations of the Marketplace.

### 8. Expanded View

- When the expanded view is used the carriers can see the same information on the Listing Information card and additional information including the Order ID from the broker.

**\$1,138.03**

2245 mi @ \$0.51 / mi  
Check

**Vehicle Info**  
2012 Ram 2500  
6820 lbs  
79" W x 78" H

**Company**

**Pick-Up Location**  
AZ: Fort Mohave, 86426

**Delivery Location**  
FL: Daytona Beach, 32124

[View Route](#)

**Pick-Up on or After Date**  
02/10/24

**Desired Delivery Date**  
02/20/24

**Posted Date**  
02/06/24

**ACCEPT**

**MAKE OFFER**

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**GENERAL INFO**

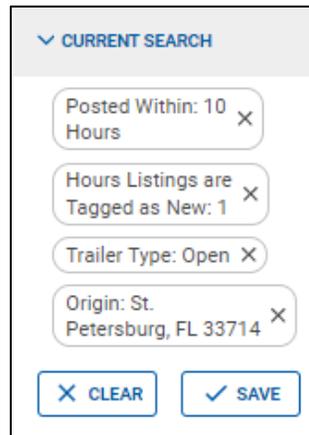
[PRICE COMPARE](#)

VEHICLE INFO	JOB INFO	DATES	COMPANY INFO	MISC
<p>Vehicle 2012 Ram 2500</p> <p>Weight 6820 lbs</p> <p>Dimensions 79" W x 78" H</p>	<p>Origin <b>AZ: Fort Mohave, 86426</b> Lake Havasu City - Kingman</p> <p>Destination <b>FL: Daytona Beach, 32124</b> Deltona - Daytona Beach - Ormond Beach</p> <p>Price <b>\$1,138.03 COD</b> Check 2245 mi @ \$0.51 / mi</p> <p>Order ID B24037C00449</p>	<p>Pick-Up on or After Date <b>02/10/24</b></p> <p>Desired Delivery Date <b>02/20/24</b></p> <p>Posted Date <b>02/06/24</b></p>	<p>Company Name</p> <p>Phone Number <b>480-558-3200 ext. 3</b></p> <p>Hours <b>M-F 7AM-6PM, S 8-12 MST</b></p>	<p>Additional Info Unspecified</p>

## Filtering Options

Filtering options on the Listings page are broken down by three different sections. These sections include Location, Display, and Shipment Details. When filters are added to the listings search the users can see all applied filters at the top of the left rail search. From there the user can click on the x to remove a specific filter, use the Clear button to clear all filters, or use the Save button to save the search criteria for future use.





▼ CURRENT SEARCH

Posted Within: 10 Hours ✕

Hours Listings are Tagged as New: 1 ✕

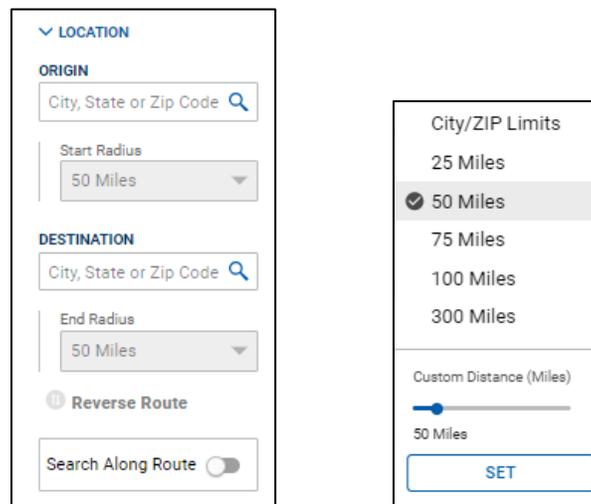
Trailer Type: Open ✕

Origin: St. Petersburg, FL 33714 ✕

✕ CLEAR    ✓ SAVE

## Location Filtering

The location filtering can be done by the origin or destination city, state, or zip codes. The user can also designate a specific start radius (see below). The system allows for a one-click Reverse Route option and a toggle to see listings along the route specified.



▼ LOCATION

**ORIGIN**

City, State or Zip Code 🔍

Start Radius

50 Miles ▼

**DESTINATION**

City, State or Zip Code 🔍

End Radius

50 Miles ▼

Reverse Route

Search Along Route

City/ZIP Limits

25 Miles

50 Miles

75 Miles

100 Miles

300 Miles

Custom Distance (Miles)

50 Miles

SET

## Display Filtering

The display filtering section can be edited to view only listings posted to the open market within a certain timeframe, highlight newly posted listings within a specified timeframe with the option to show them at the top of the results, and the ability to see specific shippers.



▼ DISPLAY

**LISTINGS**  
Posted Within  
All (Default) ▼

**NEW LISTINGS**  
Tag listings posted within (hrs)  
- 2 +  
Show Tagged On Top

**SHIPPER PREFERENCES**  
 Only Preferred Shippers  
 Include Blocked Shippers  
 Select a Shipper  
All (Default) ▼

## Shipment Details Filtering

The shipment details filtering gives options for the carriers to narrow their search for vehicles that will work with their equipment types. Options include specifying the types of vehicles, trailer type needed, the status (operability), the number of vehicles in a load, the requested broker dates, and the pricing details.

▼ SHIPMENT DETAILS

**CARGO**  
Vehicle Type  
All (Default) ▼

Trailer Type  
All (Default) ▼

Vehicle Status  
All (Default) ▼

Min # of Vehicles  
1 ▼

Max # of Vehicles  
All (Default) ▼

**DATE**  
Delivery Date  
MM/DD/YYYY 

Ready to Ship Within  
All (Default) ▼

**PRICING**  
Payment Type  
All (Default) ▼

Min Total Pay  
\$ 0 .00

Min rate per vehicle per mile  
\$ 0.00



## Sorting

In addition to filtering options, the carriers can sort their results in several ways. These ways include sorting the results by two options and personalizing the results by view and number of results per page. The results can also be ascending or descending based on the options chosen.



The screenshot shows a sorting interface with the following elements:

- Sort by: Pick-Up Location (dropdown menu)
- Then by: Delivery Metro Area (dropdown menu)
- View: [icon]
- Per page: 50 (dropdown menu)
- Sort options list:
  - Pick-Up Location
  - Pick-Up Metro Area
  - Delivery Location
  - Delivery Metro Area
  - Post Date
  - Pick-Up on or After Date
  - Price
  - Price Per Mile
  - Company Name

## Saved Searches

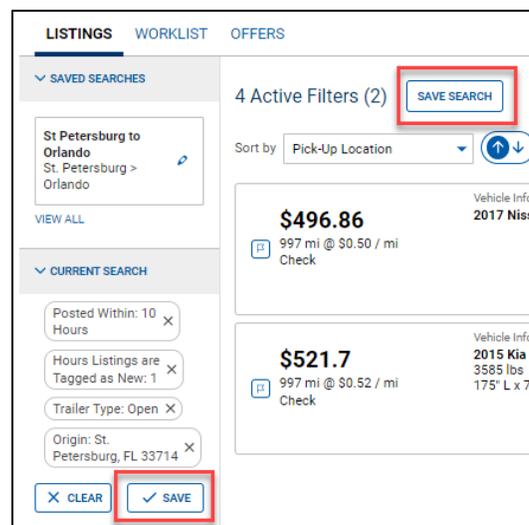
Saved Searches are set under the company profile and the company can have up to 10 saved searches. These searches will be available to all users of the company and can be created and edited by only the owner and admin. The saved searches can be deleted by all user roles.

### Creating a Saved Search

A saved search can be created after filtering the Listings page or from the Saved Searches page.

#### *From the Listings page:*

1. The user can select Save under the Current Search criteria or by using the Save Search button next to the All-Available Listings results title.

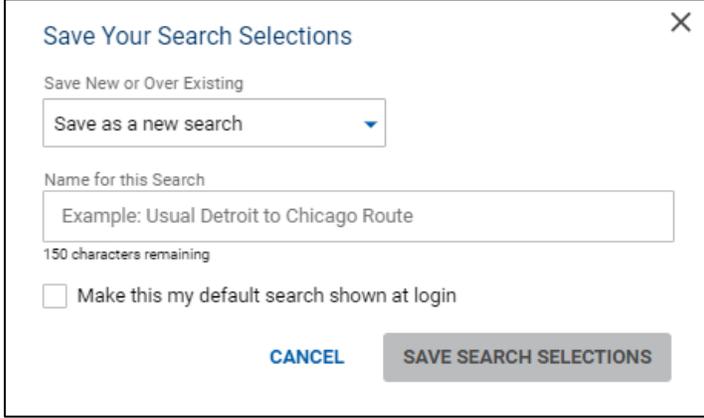


The screenshot shows the Listings page with the following elements:

- Navigation tabs: LISTINGS, WORKLIST, OFFERS
- SAVED SEARCHES section:
  - St Petersburg to Orlando (St. Petersburg > Orlando)
  - VIEW ALL button
- CURRENT SEARCH section:
  - Posted Within: 10 Hours
  - Hours Listings are Tagged as New: 1
  - Trailer Type: Open
  - Origin: St. Petersburg, FL 33714
  - CLEAR button
  - SAVE button
- 4 Active Filters (2) section:
  - SAVE SEARCH button
  - Sort by: Pick-Up Location
  - Vehicle Info: 2017 Nissa
  - Price: \$496.86
  - Distance: 997 mi @ \$0.50 / mi
  - Vehicle Info: 2015 Kia S
  - Price: \$521.7
  - Distance: 997 mi @ \$0.52 / mi
  - Vehicle Info: 3585 lbs, 175" L x 73"



2. Once the save option is selected, a pop-up will display, and the user will need to choose to save as a new search or over an existing search, name the search, and whether the search will be the default or not.



The image shows a modal window titled "Save Your Search Selections" with a close button (X) in the top right corner. Inside the modal, there is a section "Save New or Over Existing" with a dropdown menu currently set to "Save as a new search". Below this is a text input field for "Name for this Search" containing the text "Example: Usual Detroit to Chicago Route" and a character count "150 characters remaining". At the bottom, there is a checkbox labeled "Make this my default search shown at login" which is currently unchecked. Two buttons are at the bottom: a blue "CANCEL" button and a grey "SAVE SEARCH SELECTIONS" button.

3. Once the Save Search Selections button is clicked, the search will be added to the Saved Searches page.

*From the Saved Searches page:*

1. The user can click on the **Create New Saved Search** button.



The image shows the header of the "SAVED SEARCHES" page. It includes a link "< BACK TO LISTINGS", the title "SAVED SEARCHES", and a subtitle "Here you can manage and select any of your saved searches for listings." On the right side, there is a button labeled "CREATE NEW SAVED SEARCH" which is highlighted with a red rectangular border.

2. The user can add location, display preferences, shipment details, dates and pricing and sorting details prior to creating the new saved search.



### Search Details

Name for this Search

150 characters remaining

 Make this my default search shown at login

### Search Criteria

#### LOCATION

**ORIGIN**

Start Radius

**DESTINATION**

End Radius

Reverse Route

Search Along Route

#### DISPLAY

**LISTINGS**

Posted Within

**NEW LISTINGS**

Tag listings posted within (hrs)

- 2 +

Show Tagged On Top

**SHIPPER PREFERENCES**

Only Preferred Shippers

Include Blocked Shippers

Select a Shipper

**MARKETPLACES**

#Ready

#### DATES AND PRICING

**DATE**

Delivery Date

Ready to Ship Within

#### PRICING

Payment Type

Min Total Pay

Min rate per vehicle per mile

#### SORT AND COUNT

Sort by

Then by

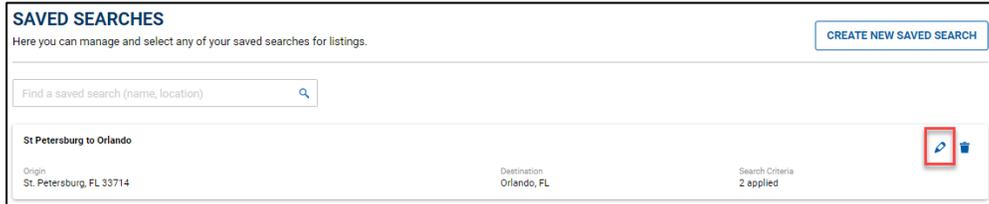
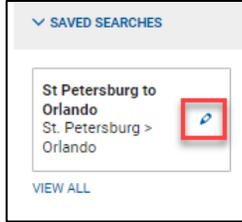
Results per Page

- Once complete the user will click the **Create New Saved Search** button again and the search will be saved with the other saved searches.

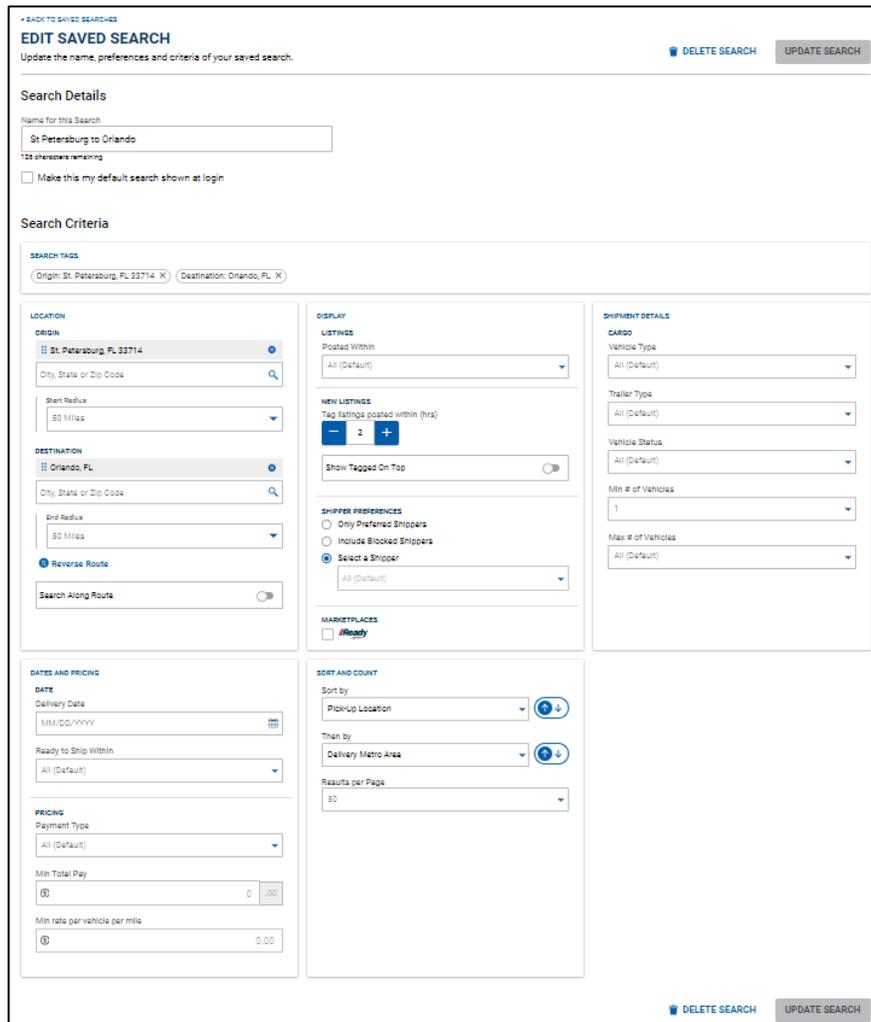
### Editing a Saved Search

Editing a saved search can be done by only the owner and the admin account roles. To edit a search the user can click on the pencil icon from the Listings page or from the Saved Searches page. The user can also add additional search filtering and then Save over the existing search.





Once the edit button has been selected, the user will be taken to the **Edit Saved Search** page. Edits can be made to all the search criteria and the search name and then the **Update Search** button can be selected to complete the update.





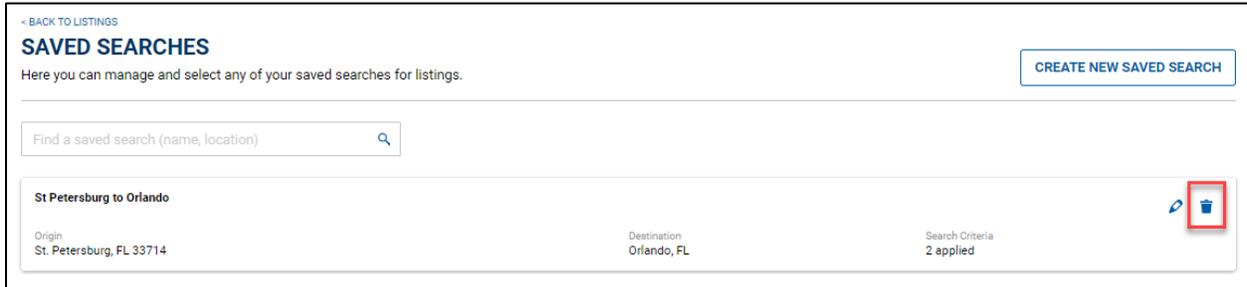
### Deleting a Saved Search

Deleting a saved search can be done by any role of a company. If a search is deleted it will be deleted for all users, not just the user making the deletion.

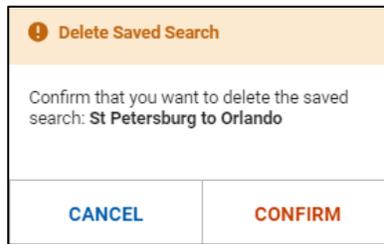
To delete a search the user must either be on the **Saved Searches** page or in the **Edit a Saved Search** page.

#### Saved Searches Page

1. From the **Saved Searches** page, the user can click on the trash icon to delete the search.



2. Once selected, the user will need to **Confirm** the deletion.

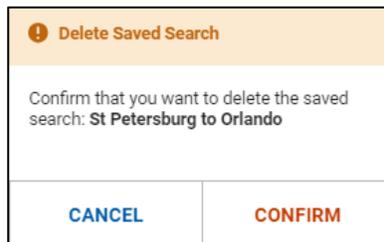


#### Edit Saved Search Page

1. From the Edit Saved Search page, the user can click on the **Delete Search** option.



2. Once selected, the user will need to **Confirm** the deletion.



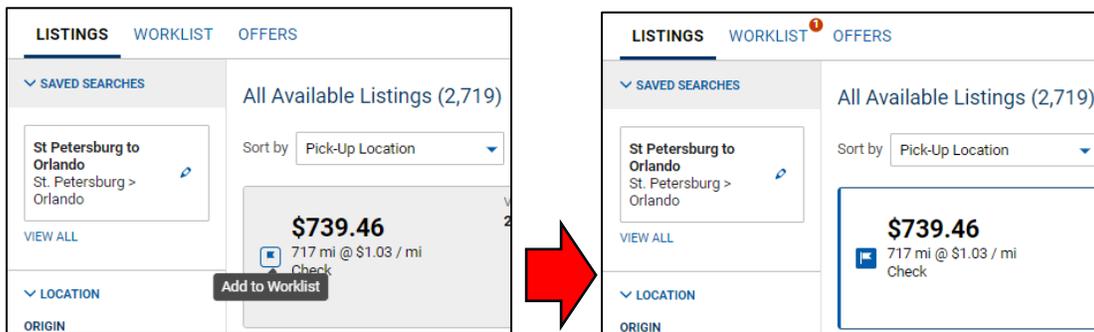
### Worklist

The **Worklist** is a tab within the **Search Vehicles** section of the Private Marketplace. The worklist is where users can add individual vehicles to a watch list for the company vs a saved search for a lane. The worklist can be viewed and managed by all roles in a company.

### Adding a Vehicle to Worklist

From the **Search Vehicles Listings** tab click on the worklist flag on the left of the Listing Information Card. When a vehicle has been added to the worklist the flag will be filled in and the listing will then appear in the **Worklist** tab.

**NOTE:** Newly added listings will create a number bubble above the **Worklist** tab alerting others that listings have been added to the worklist.



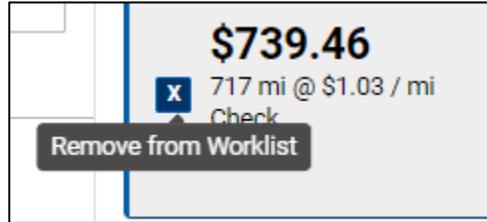
LISTINGS	<b>WORKLIST</b>	OFFERS	<a href="#">LEARN ABOUT SEARCH</a>	
<p><b>\$739.46</b></p> <p>717 mi @ \$1.03 / mi Check</p>	<p>Vehicle Info <b>2017 Mercedes-ben...</b></p> <p>Company</p>	<p>Pick-Up Location AL: Leeds, 35094</p> <p>Delivery Location MI: Carleton, 48117</p> <p><a href="#">View Route</a></p>	<p>Pick-up on or After Date 02/12/24</p> <p>Desired Delivery Date 02/16/24</p> <p>Posted Date 02/02/24</p>	
<p><b>\$130.23</b></p> <p>53 mi @ \$2.46 / mi Check</p>	<p>Vehicle Info <b>2017 Mercedes-ben...</b></p> <p>Company</p>	<p>Pick-Up Location FL: Lakeland, 33801</p> <p>Delivery Location FL: Ocoee, 34761</p> <p><a href="#">View Route</a></p>	<p>Pick-up on or After Date 02/12/24</p> <p>Desired Delivery Date 02/13/24</p> <p>Posted Date 02/03/24</p>	<p><a href="#">ACCEPT</a></p> <p><a href="#">MAKE OFFER</a></p>
<p><b>\$220.91</b></p> <p>101 mi @ \$2.19 / mi Check</p>	<p>Vehicle Info <b>2015 Volkswagen J...</b> 3411 lbs 183" L x 70" W x 57" H</p> <p>Company</p>	<p>Pick-Up Location FL: Lakeland, 33801</p> <p>Delivery Location FL: Daytona Beach, 32124</p> <p><a href="#">View Route</a></p>	<p>Pick-up on or After Date 02/12/24</p> <p>Desired Delivery Date 02/14/24</p> <p>Posted Date 02/03/24</p>	<p><a href="#">ACCEPT</a></p> <p><a href="#">MAKE OFFER</a></p>
<p><b>\$1,183.04</b></p> <p>1563 mi @ \$0.76 / mi Check</p>	<p>Vehicle Info <b>2004 Honda Civic S...</b></p> <p>Company</p>	<p>Pick-Up Location OH: Medina, 44256</p> <p>Delivery Location WY: Lander, 82520</p> <p><a href="#">View Route</a></p>	<p>Pick-up on or After Date 02/12/24</p> <p>Desired Delivery Date 02/18/24</p> <p>Posted Date 02/06/24</p>	<p><a href="#">ACCEPT</a></p> <p><a href="#">MAKE OFFER</a></p>





### Deleting a Vehicle from Worklist

To remove a listing from the worklist the user can click the worklist flag again on the **Listings** page or within the **Worklist** tab.



**NOTE:** When a listing is removed from the Worklist it is removed for all users of that company, not just the user removing it.

